

Meeting Date	Agenda Item Number	Action	Person/s Responsible	Comments	Date Due	Date Completed	Status of Action
26/11/2024	9	Review of Policies and Procedures - D Shiels agreed to amend the word used in the Dignity and Respect Policy and Procedure, as suggested by I Patrick. In addition, she agreed to add a table/route map to the Dignity and Respect Policy and Procedure to ensure clarity of the informal and formal procedures, providing a link to signpost to the Disciplinary Policy and Procedure and the Grievance Policy and Procedure	Director of People and Culture	The suggested updates have been made and the Policy is on the agenda for the meeting being held on 04/03/25.	04/03/25	04/03/25	Completed
26/11/2024	12	People and Culture Services Update - D Shiels agreed to provide information on figures related to staff participation and feedback to the next meeting of the Finance and Resources Committee.	Director of People and Culture	This information has been provided in the People and Culture Services Update Report, added to the agenda for the meeting being held on 04/03/25.	04/03/25	04/03/25	Completed